**Self and Team Evaluation Form**

This is intended to help assess individual and team project efforts. Please complete the form honestly, carefully, and **without** consulting your partners. Take as much space as you require. Your input will be kept confidential.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Group alias: | You | Partner 1 | Partner 2 | Partner 3 | Partner 4 |
| Enter individual names here → |  |  |  |  |  |
| 1. Please rate each team member (including you) in the following categories on a scale of 1 to 9 (where 1 = unacceptable, 3 = poor, 5 = acceptable, 7 = good, 9 = almost perfect) |  |  |  |  |  |
| Level of effort |  |  |  |  |  |
| Quality of research |  |  |  |  |  |
| Quality of writing |  |  |  |  |  |
| Cooperation and teamwork |  |  |  |  |  |
| Leadership\* |  |  |  |  |  |
| 2. Please estimate the hours per week that each member committed to the project, on average |  |  |  |  |  |
| 3. Given the grade definitions below, what grade do you feel each member deserves? |  |  |  |  |  |
| 4. What grade do you think best describes the overall group effort, including both process and product, and why? |  | | | |  |
| 5. What did you personally do well? |  | | | |  |
| 6. Where could you personally have done better? |  | | | |  |
| 7. What did your partners do well? (address each partner individually) | (Partner Name):  (Partner Name):  (Partner Name):  (Partner Name): | | | |  |
| 8. What could your partners have done better? | (Partner Name):  (Partner Name):  (Partner Name):  (Partner Name): | | | |  |

Grade Definitions

A Consistently excellent, exceeding expectations

B Good or very good, meeting all expectations

C Fair, meeting some expectations

NAC Unacceptable

\* Note that leadership is not an essential component of every team member’s contribution. It is typical that only one or two members will assume leadership roles.

Additional comments: